



STATE OF SOUTH CAROLINA DEPARTMENT OF EDUCATION

Mick Zais
Superintendent

1429 Senate Street
Columbia, South Carolina 29201

MEMORANDUM

TO: District Superintendents

FROM: Sabrina B. Moore, Director
Office of Student Intervention Services

DATE: July 16, 2013

RE: 2013–14 Model Safe School Checklist Revisions and Submission Deadline

In June 2013, the South Carolina General Assembly passed Proviso IA.EIA. (SDE-EIA : XII.A.1 - Aid to Districts Draw Down), which states that “*for Fiscal Year 2013-14, in order to draw down funds appropriated in Part IA, Section 1, XII.A. 1 - Aid to Districts, a school district must work with local law enforcement agencies, and when necessary, state law enforcement agencies in order to ensure that the district has an updated school safety plan in place. The safety plan must include safety directives in the classroom, a safe student and staff exit strategy and necessary safety staff. Notice of completion of the updated plan must be submitted to the Department of Education no later than September 1st, 2013. The department must report to the Chairman of the House Ways and Means Committee, the Chairman of the House Education and Public Works Committee, the Chairman of the Senate Finance Committee and the Chairman of the Senate Education Committee any districts that failed to submit an updated plan by September 30th, 2013.*”

Also in June, the South Carolina State Board of Education (SBE) approved the *2013–14 Model Safe School Checklist*, to be completed and submitted online. As approved by the SBE, the submission of the *Checklist* will serve as the “notice of completion” of each district’s updated safety plan required by Proviso IA.EIA. Because the revised *Checklist* requires detailed descriptions of various safety processes, district superintendents should ensure that the appropriate individuals allow ample time to complete it prior to the submission deadline, **September 1, 2013**.

The online *Checklist* is accessible via the following link: <https://ed.sc.gov/Survey/index.php?sid=15149&lang=en>.

If you have any questions, please contact Kimberly Smith at 803-734-8113 or Sabrina Moore at 803-734-8433.