

# Adding Watermarks to Report Card

## 1. On the Print Report page

**Print A Report**

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Print the report (pdf) for [REDACTED]

Which report to print: RLOA Report Card

If printing student schedule, use...
 

- courses actively enrolled in during current term (excludes dropped courses)
- all courses enrolled in during current term (includes dropped courses)
- enrollment as of 10/31/2012

If printing fee list, only include transactions conducted during... (may be overridden in report setup)
   
Current School Year [ ] to [ ]

Watermark Text: [ ]

Watermark Mode: Overlay

When to print: ASAP

Submit

Or

Option	Value
Which report would you like to print?	Class Attendance Audit
	The selected 49 students
For which students?	<input checked="" type="radio"/> All records in a single batch. <input type="radio"/> Print only the first 2 records. <input type="radio"/> All records in batches of records.
In what order?	<input checked="" type="radio"/> Alphabetical <input type="radio"/> By grade, then alphabetical <input type="radio"/> By period   P1 class, as of this date: 10/31/2012
If printing student schedules, use...	<input checked="" type="radio"/> courses enrolled during current term <input type="radio"/> enrollment as of 10/31/2012
If printing fee list, only include transactions conducted during... (may be overridden in report setup)	Current School Year [ ] to [ ]
Watermark Text	[ ]
Watermark Mode	Overlay
When to print	ASAP

Submit

2. **Watermark Text:** Either select a predefined text or select Custom. If Custom is selected underneath the dropdown box, type your watermark text.

Watermark Text

Custom: [ ]

RLOA

3. **Watermark Mode:** Either select Overlay or Watermark

Watermark Mode

Watermark [ ]

Overlay [ ]

Watermark [ ]

When to print [ ]

- **Overlay:** prints the text over objects on the report.
- **Watermark:** prints the text behind objects on the report.

4. Click Submit, report when finished running will display on the Report Queue page.

Class	Teacher	Q1 Grade	Q2 Grade	S1 Grade	Q3 Grade	Q4 Grade	S2 Grade	Year Grade	Comments
Homeroom 1st	McTeer, Amanda N.								
SS Math	McTeer, Amanda N.								
Math 1	McTeer, Amanda N.	100							
Science 1	McTeer, Amanda N.	100							
General Music	Scudder, Karen G.	100							
PE 1	Hubbard, Tom L.	100							
Art 1	Egan-Garzilli, Siobhan M.	100							
Language Arts 1	Boveington, Becky T.	100							
Social Studies 1	Boveington, Becky T.	100							
Creative Writing	Boveington, Becky T.								

No grade is recorded for SS Math and Creative Writing, as this grade is incorporated in the core subjects of Math and Language Arts.

Parent Signature: \_\_\_\_\_

A = 93 - 100  
 B = 85 - 92  
 C = 77 - 84  
 D = 70 - 76  
 F = 69 - 60

If your student has transferred into our school since the beginning of the school year, his or her grade may only reflect grades earned since enrollment until transcripts are received.

