



SOUTH CAROLINA PUBLIC CHARTER SCHOOL DISTRICT

Educator Evaluation Reporting Requirements for 2015-2016

All schools within the South Carolina Public Charter School District (SCPCSD) are required to participate in an educator evaluation system that aligns with the state system, ADEPT. This document describes the reporting requirements for the 2015-2016 school year.

Please note: Schools participating in the TAP program must also comply with these requirements. Information provided below describes how the TAP model aligns with the standard ADEPT forms.

Reporting Forms

These forms are also available on the [Bookshelf](#).

- [Induction Reporting Form](#) for new teachers who are assigned a mentor
- [SAFE-T Reporting Form](#) for teachers undergoing formal evaluation
- [GBE Reporting Form](#) for professionally-certified teachers NOT in renewal year
- [Recertification Evaluation Reporting Form](#) for professionally-certified teachers in renewal year
- [School Guidance Counselor Reporting Form](#)
- [Library Media Specialist Reporting Form](#)
- [Speech-Language Therapist Reporting Form](#)

Reporting Process

- All forms are due **April 29, 2016**.
- The documents listed above are the ONLY ones that must be submitted to the district. All other documentation, including SLOs, must remain on file at the school.
- All forms must be submitted via mail or hand-delivery to the district office. Please submit in ONE packet per school.

ADEPT/TAP Alignment

Schools that participate in the SC System for Teacher and Student Advancement (SC TAP), which has been approved under the ADEPT system, may use the resources below to convert TAP evaluations into the standard ADEPT reporting forms.

- [SCDE Website for TAP](#)
- [SCDE Website for TAP-ADEPT Alignment](#)
- [ADEPT-TAP Conversion Chart](#)
- [ADEPT-TAP Conversion Calculator](#)

Mailing Address

All forms must be mailed or hand-delivered to:

SC Public Charter School District
Attn: Courtney Mills, Director of Academic Programs
3710 Landmark Drive, Suite 201
Columbia, SC 29204